

Knowledge Consortium of Gujarat

General Written Test for Recruitment of Project Executive 2017

Syllabus

Total Marks: 100

Duration: 3 hrs

Note: 1. The Entire Syllabus is divided into Ten Sections each containing 10 Marks.

2. Applicant can write answers in Gujarati or English except where answers are required in English.

3. Options may be given in each topic.

Topics:

1. History of India:
 - a. British Expansion in India
2. Art and Culture of India-
 - a. Religions in India
3. India and the World Geography
 - a. Physiography of India-Gujarat
 - b. Industrial Development in India-Gujarat
4. Economic and Social Development
 - a. Economic Planning- Poverty in India
 - b. Indian Financial System
5. Science and Technology Development
 - a. Information and Communication Technology
6. Education System in India-Gujarat
 - a. Colleges and Universities
 - b. Higher Education in Gujarat- Present Scenario
7. ગુજરાતી વ્યાકરણ:
 - a. શબ્દો- જોડણી- સમાસ-ઘાતુઓ-વાક્યના પ્રકારો-ક્રિયા વિશેષણ-વિભક્તિઓ-કૃદંતો- નિપાત-સંધિ-લિંગ વ્યવસ્થા- વિરૂધ્ધાર્થી-અનેકાર્થી શબ્દો

b. ભાષા કૌશલ- નિબંધ લેખન-અહેવાલ લેખન-અરજીપત્ર-નોંધ લેખન-વિચાર વિસ્તાર- સંક્ષેપ્તિકરણ-સારાંશલેખન-ગદ્યાર્થ ગ્રહણ- ગદ્ય સમિક્ષા-ઔપચારિક ભાષણ- પત્રકાર પરિષદ- અંગ્રેજી ભાષાનું ગુજરાતીમાં અને ગુજરાતી ભાષાનું અંગ્રેજીમાં રૂપાંતર-રિપોર્ટ- મિનીટ્સ લખવાની પદ્ધતિઓ

8. Quantitative Aptitude, verbal and non-verbal reasoning

a. Working with Others-Team Work-Learning styles-Successful self-management- SWOT Analysis- Time Management

9. Grammar of English

A. Study of Grammar an overview

a. Verbs and the Verb Phrases

b. Simple Sentence-Sentence Connections-Complex Sentences

c. The verb and its complementation

d. Focus, Theme and Emphasis

e. Sentence Patterns

f. Transferring the basic pattern

g. Sentence modifiers

h. The Structure classes

B. Essay and Report Writing

a. Application Writing

b. Theme Writing and Evaluation

c. Office Procedure

d. Filing System

e. Report Writing- Minutes of Meeting Writing

f. Specie Writing

g. Expansion and Contraction of Idea or Theme

10. Miscellaneous- General Topics:

a. Governance System in Gujarat and India

b. GST

c. Recent Economic Reforms-Niti Ayog

d. Reserve Bank of India

e. Digitalisation of India

f. Startup and Innovation